



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	All Saints Church, Oaksey, Parochial Church Council		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	All Saints Church, Oaksey - New Church Path Project		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Remove/level existing tarmaced Church path (approx. 75 yards long) - last re-surfaced in excess of 30 yrs. ago. Reason: Chronic damage by tree roots which have sprung up resulting in numerous cracks - entire path undulates severely, making it difficult especially for elderly/ infirm people/ wheelchair & visually impaired users to safely negotiate. Trees were felled 3 years ago, so solution to the problem will not be compromised by further damage from new tree roots. Cut back and remove existing tree roots and lay new tarmac path to make a safe route for both general public and Church users.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Malmesbury, Wiltshire		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 1/7/2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 27/9/2011	No <input type="checkbox"/>

Where will your project take place?	All Saints Church, Oaksey, Malmesbury, Wiltshire
When will your project take place?	Early 2012
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)	Visual evidence of the chronic state of the Church path. Several reports have come to attention of the Parochial Church Council of members of the public stumbling on the path in addition to Church users. There is clearly a road safety & public danger issue here which must be addressed. Note also that there is no street lighting alongside the 75 yards of the Church path. In addition, there is a safety concern re the possibility of pallbearers stumbling on the path at Funerals. Elderly and infirm people, wheelchair & visually impaired users, together with mothers and young toddlers will, in particular, have the confidence, in future, to safely negotiate the new path. Please note that an application was made to Wiltshire Council under the Path Improvement Grants Scheme (PIGS.) earlier this year. The application was declined as it was not considered to be within the PIGS criteria. Preferred contractor for the works is Valletta Surfacing Ltd - see attached quote, plus 2 others.
How many people will benefit from your project?	circa.500 Oaksey residents + visitors
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Traffic & Transport (Public response) & Traffic & Transport (School response) sections of the Malmesbury & The Villages Community Plan 2009 - 2013 Pages 13 / 14 / 21 / 24
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input type="checkbox"/>

Any other information about your project.

At east end of Oaksey, the road narrows severely between 2 walls & a one way traffic control system operates, with give way signs. There is no space for the public to walk safely along the road. For generations, the Church path has served as the public pavement & pedestrians are able to walk from the pavement, into the church yard, & follow the church path until they exit from church property onto the pavement. Essentially, the path is a link between east & west Oaksey. The vast majority of the footfall on the Church path is from the general public & mothers & children walking to/from Oaksey School which adjoins the Church. Whilst the PCC accounts (enclosed) indicate reserves of circa. £65,000, there is planned expenditure of £95,000 min. over next 5 years, including statutory maintenance of the Church as it is Grade 1 listed. The PCC does not have any free reserves (other than £1,500.00) to fund the entire cost of the Project. A faculty for the works is not required from our Diocese.

3. Management

**How many people are involved in the management of your group/organisation?
Of these, how many are:**

Over 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="5"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Not applicable - Project intended to be completed by end of 1st quarter 2012

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

Feedback from Oaksey residents will be collated via a questionnaire flyer in the Parish Magazine three months after completion of the Project

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

21 June 2011

No

To whom have you applied for funding for this project (other than Wiltshire Council)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Wilts. Historic Churches Trust

Unspecified on 7/10/2011

£1,000.00

Oaksey Parish Council

Unspecified

£750.00

17 other Trusts were assessed

<p>Have you or do you intend to apply for a grant from another area board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input checked="" type="checkbox"/></p>	

4. Information relating to your last annual accounts (if applicable)		
Year ending: 31st	Month: December	Year: 2010
A - Total income:	£15,739	
B - Minus total expenditure:	£33,186	
Surplus/deficit for year: (A minus B)	£17,447 DEFICIT	
Free reserves currently held:	£NIL - see Page 3	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	£
1) Excavate Path to 70mm-113 m2	£	Own fundraising/reserves	C	£1,500
2) Clear tree roots & dispose of	£			£
3) Roll existing sub-base	£	Parish/town council	C	£750
4) Supply/ lay 50mm binder crse.	£			£
5)Supply/ lay 20mm surface crse.	£	Trusts/foundations	C	£1,000
6) Roll new surface over 113 m2	£			£
	£	In kind		£
1, 2 & 6 above - Total =	£2,472			£
3, 4 & 5 above - Total =	£2,760	Other		£
Above figures include V.A.T.	£			£
	£			£
	£			£
Total Project Expenditure	£5,232	Total Project Income		£3,250

Total project income B	£3,250
Total project expenditure A	£5,232
Project shortfall A – B	£1,982
Grant sought from Wiltshire Council Area Board	£1,982
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds TSB
Please give the title name of the organisations' bank account e.g. current	PCC of Oaksey - Current Account

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date)not req'd or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 22/11/2011

Position in organisation: Oaksey P.C.C. Committee Member

Please return your completed application to the appropriate Area Board Locality Team (see section 3)